

Branch Transfers

Process management for inter-branch transfers

Responding to the needs of business this new sub-module allows you to manage and document the transfer of goods between branches.

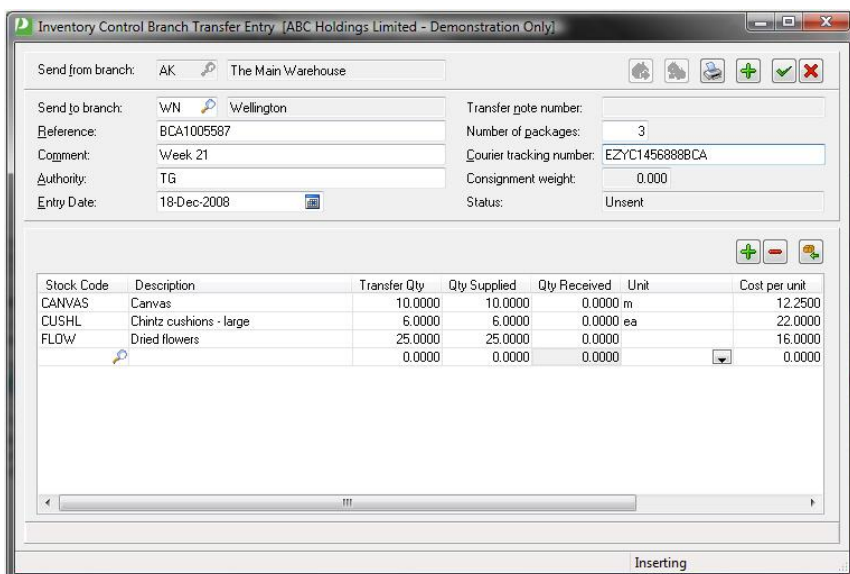
The 'Branch Transfers' sub-module is unique in its design, as it addresses a common requirement for businesses, whilst having the additional flexibility to be able to accommodate a variety of working styles. The Attaché PRO Branch Transfer module allows you to decide on two distinct styles, one step transfer lets you define the goods to be transferred, the start and end branch and create paperwork in one step. For companies that utilise a wide area network for example using Windows Terminal Services, the Two step transfer allows you to hold stock in a 'goods in transit' branch and then confirm receipt at the destination branch.

Key benefits

Attaché PRO Branch Transfer adds value by creating supporting documentation for each and every branch transfer without the need to retype the transfer details. This in turn saves time and reduces errors.

Benefits include:

- Choose between one step or two step transfer
- Track goods in transit with two step transfers
- Easy one button confirmation of receipt if everything balances or manually confirm receipt quantities for handling discrepancies
- Auto allocate a transfer note or share the delivery note number sequence
- Optionally print prices on transfer notes



Inventory Control Branch Transfer Entry [ABC Holdings Limited - Demonstration Only]

Send from branch: AK The Main Warehouse

Send to branch: WN Wellington

Reference: BCA1005587

Comment: Week 21

Authority: TG

Entry Date: 18-Dec-2008

Transfer note number:

Number of packages: 3

Courier tracking number: EZYC1456888BCA

Consignment weight: 0.000

Status: Unsent

Stock Code	Description	Transfer Qty	Qty Supplied	Qty Received	Unit	Cost per unit
CANVAS	Canvas	10.0000	10.0000	0.0000	m	12.2500
CUSHL	Chintz cushions - large	6.0000	6.0000	0.0000	ea	22.0000
FLOW	Dried flowers	25.0000	25.0000	0.0000		16.0000
		0.0000	0.0000	0.0000		0.0000

Inserting

Enter the branch transfer details as if it was an order, and the supporting paperwork is generated automatically when you save.

Fully integrated

Because this is a Attaché PRO module, the menus appear within the Inventory Control menus. You have full control over who can access the branch transfer screens and what they can do. And because it is fully integrated, the stock codes, descriptions and prices are already there for you to use.

If you choose to use the two step process then once you confirm the dispatch of stock the system will move it to a goods in transit branch. This way you can print reports of goods in transit and the stock count is adjusted accordingly.

Easy receipting

For sites running a wide area network such as Windows Terminal Services, receipting the stock as part of the two step process is a breeze. If everything arrived as expected then click the 'Fully Receipt' button from the new branch transfers manager screen. The system can then enter the amounts and mark the transfer as complete. If however, the stock is not fully received because you are shipping a large transfer in a series of steps or if something was lost in shipping, the system allows for the entry of received quantities and cancelling of the balance if required.

Work your way

If you don't have a wide area network you can still use this module. The branch transfer extends and replaces the stock transfer function by providing supporting documentation. In single step mode, the transfer of stock happens when the transfer note is printed and the stock quantities are transferred to the receipting branch at the same time.

Add supporting documents to your transfers

Having paperwork to support your transfer is essential. The essence of the branch transfer module is to combine the process of generating this paperwork into the process of entering the transfer details. Using our network of report designers you can even have your own customised transfer note designed.

General Ledger
Cashbook
Accounts Receivable
Accounts Payable
Inventory Control
Special Pricing
Fixed Assets
Bill of Materials
Sales Order Entry
Sales Analysis
Purchase Ordering
Purchase Analysis
Foreign Currency
Payroll
Alex
Report Designer
Data Transfer
FlexiData
ODBC
OLE DB
Archiver
Scheduling

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Transfer Note No 13
Date 30-Jun-2003

Deliver To:
127 Willis Street
Wellington

Branch Transfer:
From The Main Warehouse
To Wellington

To Branch Code	Reference	Number of Packages	Comment	Internal Code	Sending User
WN	BCA1005587	3	Week 21	17	SYSADMIN

Stock Code	Description	Quantity Ordered	Quantity Supplied	Quantity Backord	Quantity Received	Unit
CANVAS	Canvas	10.0000	10.0000	-	-	m
CUSHL	Chintz cushions - large	6.0000	6.0000	-	-	ea
FLOW	Dried flowers	25.0000	25.0000	-	-	